

Registered number: 06800689
Charity number: 1130149

SNAAP

(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 March 2020

SNAAP

(A company limited by guarantee)

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**Reference and administrative details of the Charity, its Trustees and Advisers
for the year ended 31 March 2020**

Trustees

Stephanie Swan, Chair
Vanessa Oakes, Vice Chair
Alan Newton
Gordon Johnson
Petra Rouse

Company registered number

06800689

Charity registered number

1130149

Registered office

Windchimes
Reynolds Close
Herne Bay
Kent
CT6 6DS

Company secretary

C N Wood

Accountants

Kreston Reeves LLP
Chartered Accountants
37 St Margaret's Street
Canterbury
Kent
CT1 2TU

Bankers

Lloyds
49 High Street
Canterbury
Kent
CT1 2SE

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Trustees' report for the year ended 31 March 2020

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 April 2019 to 31 March 2020. The Annual report serves the purposes of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the Annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the Charity's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Coronavirus pandemic (Covid-19)

In late December 2019, the first recording of the Covid-19 was made in the Wuhan district of China. Between then and the end of March 2020, the virus spread to over 150 countries around the world and there were a high number of deaths involving Covid-19.

In March 2020, the UK Government introduced severe restrictions on the movement of people to try to restrict the spread of the virus in the UK and to reduce the impact on the Health services. At all times SNAAP (Special Needs Advisory and Activities Project) followed the advice from the Government and the medical experts. In March, SNAAP closed its clubs and activities, before the restrictions by the Government were introduced, in order to ensure the health and well-being of the children, their families and its staff was not endangered.

The families fully supported the measures taken by SNAAP and communication with the families continues to be an important part in dealing with the side effects of the government controls. However, since the initial lockdown we have been creative in opening up many clubs and activities using technology such as Zoom and other means to ensure social distancing is strictly adhered to. Our family support team has been working hard to ensure families receive the correct advice and guidance during this difficult period.

Occurring at the end of the financial year meant that there was no significant reduction of funding for SNAAP. During 2020/21 SNAAP will step up its activities of support for its users and will continue to work hard to ensure adequate funding is available. However, it is most probable that our reserves will be used to ensure our core activities continue for the benefit of our users and their families.

Public benefit

SNAAP's charitable purposes are for public benefit and fall within the description 'the relief of those in need, by reason of youth, age, ill-health, disability, financial hardship or other disadvantage' in the Charities Act.

Objectives and activities

a. Policies and objectives

In planning our activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)' and ensure that, through regular consultation with our service users, we provide services that meet their needs.

Our focus remains on providing leisure and social activities for disabled children and young people and support and information to their parents and carers.

We seek feedback from our families continuously and this, along with monitoring and evaluating of our activities, ensures that our work remains focused on our stated aims and objectives and also proves we are providing high quality services.

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**Trustees' report (continued)
for the year ended 31 March 2020**

Objectives and activities (continued)

We also ensure that the whole family's needs are taken into consideration, including non-disabled siblings when organising events.

We ask families to make a small contribution for many of SNAAP's activities, but if a family is unable to pay, due to its financial circumstances, we make sure the service is still available to them.

SNAAP works with a wide range of members of the public such as professionals, supporters, funders, interested parties and volunteers which therefore also benefits the general public.

For a list of all our activities visit our website www.snaap.org.uk.

Achievements and performance

a. Main achievements of the company

During the financial year we have continued to develop the range of services offered to disabled children and young people and their parents and carers and have made progress towards delivering targets set out in our strategic plan, a copy of which is available on our website www.snaap.org.uk.

We pride ourselves on quality service and innovation. We continually review our programme of activities to ensure we remain up to date in the provision of care and services. Our number one focus is disabled children and their families.

Our close co-operation with our sponsors, such as Canterbury City Council and Kent County Council (KCC) enables us to provide vital services such as Saturday clubs and Holiday clubs for high-needs disabled children who live in Canterbury, Swale and Shepway districts.

Being based at Windchimes, a dedicated disabled children's centre in Herne Bay, we are often called upon to help a parent or carer visiting the centre. The support and advice we are able to provide is now a core part of our service and is open to all families in need of our support.

Our dedicated family support officer provides information and one-to-one support to families, which is specifically targeted at those in crisis situations. We are pleased to be able to offer this valuable service which helps families deal with multiple problems they face from time-to-time. Our network ensures that no one is left alone at a critical time in their situation. We also offer a monthly drop-in session at a local venue where families with disabled children can access information and advice.

Our programme of school holiday leisure activities ran throughout the year and these have included a wide range of family days, where disabled children and their families attend parties and trips to local attractions.

The "Community Share" scheme we started at the end of 2018 allows families to share unwanted items, such as clothes and toys, with other families. Such is its success that we expanded this to include donations of food and other items from ALDI supermarket which would otherwise be discarded. There are more and more families in need of financial help, and this simple and amazing idea fulfils a dual purpose in that families in need are supported by the "Community Share" scheme and items which would originally be destined for the landfill are "recycled" in the community.

During school term we ran our regular sports club, youth club and after-school club. We continue to maintain an extensive toy and resource library as part of our weekly Stay and Play sessions and the loan of resources has been very effective. Family Support advice is also available at the weekly Stay and Play sessions.

A new baby and toddler group – SNAAP-EY's for children with additional needs began in autumn 2018 and runs weekly. Although slow to start it is proving immensely popular with families and allows our specialist team to provide advice and support to parents who are often feeling confused and isolated about the future for them and their child. We are delighted by its growth since startup.

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**Trustees' report (continued)
for the year ended 31 March 2020**

Strategic report (continued)

Achievements and performance (continued)

The accessible beach hut we lease in Whitstable continued to be a valuable and much appreciated facility by our families. We also used it for a range of SNAAP activities throughout the year. We continued to offer it to families for a small hire fee which proved exceptionally popular during the summer holidays.

As we continue to develop new schemes, we use our website and social media tools, such as Facebook, Instagram and Twitter, to publicise our new and existing services and connect with our service users. This multimedia approach enables us to communicate effectively with our families and supporters.

We would like to thank all those who have provided funding, advice and undertaken many challenges to support our charity during the year. In particular, we would like to thank the Lady Mayoress of Canterbury who selected SNAAP as one of her two beneficiary charities for her term of office which expired in May 2019. SNAAP's staff and Board members have been supporting her various fund-raising activities throughout the year. Our thanks also go to Bambinoes, Westbay and Seaside Shop for their continued and valued support.

Finally, we would like to thank all the staff and volunteers for their hard work and professionalism during the year, so that disabled children and their families living in East Kent can benefit from SNAAP's services.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Review of financial position

The total income for the year amounted to: £236,414 (£205,318 restricted and £31,096 unrestricted). The associated expenditure for the year was £243,631 (£191,794 restricted and £51,837 unrestricted). This gives a net deficit in funds for the year of £7,217 (there was a surplus on restricted funds of £13,524 and a deficit on unrestricted funds a £20,741). This deficit, when taken from the brought forward balance of reserves from 2018/19, of £159,420, gives total reserves carried forward to 2020/21 of £152,203 (£38,518 restricted and £113,685 unrestricted). This is considered to be a reasonable level of funds to be carrying forward, given the current economic difficulties resulting from the Covid-19 pandemic, however the Trustees will of course continue to regularly monitor and forecast the financial position of the Charity in order to ensure that no funding issues arise.

We continue to ensure that funds donated for restricted purposes are properly recorded and accounted for. The principal sources of funds in 2019-20 were:

Kent County Council's Saturday and Summer Clubs in Swale, Canterbury and Shepway (restricted)	£113,309
Global's Make Some Noise	£34,555
Canterbury City Council Strategic Grant Fund (restricted)	£18,000

This year, 91% (£222,470) of the expenditure can be attributed directly to SNAAP's core activities, with £551 to fundraising and £20,610 related to support and governance costs for the Charity.

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**Trustees' report (continued)
for the year ended 31 March 2020**

Structure, governance and management

a. Constitution

SNAAP is registered as a charitable company limited by guarantee, with company number 06800689 and was set up by a Trust Deed on 14 December 2004. The Charity is governed by a Memorandum and Articles of Association adopted on 22 June 2011.

The Charity's objects are principally for the relief of children and young persons with disabilities or special needs, living in the East Kent area, by the provision of information, advice and support to their parents, leisure activities for the children and young people and such other charitable activities as the Trustees in their absolute discretion shall decide.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association. Under the requirements of the Memorandum and Articles of Association the members of the Board of Trustees are elected to serve for a period of three years after which they must be re-elected. All Trustees give their time voluntarily and received no benefits from the Charity. The Trustees hold an Annual General Meeting to which members and their families are invited.

c. Organisational structure and decision-making policies

The Charity is controlled by the Trustees, who meet every six to eight weeks and are responsible for the strategic direction of the Charity. The Trustees delegate the day-to-day responsibilities for the provision of activities, finance and fundraising of the Charity to the Manager. The Manager in turn is responsible for ensuring the Charity delivers its day to day operations and meets the aims and objectives of the Charity.

d. Financial risk management

The Trustees have assessed the major risks to which the Charity is exposed and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Plans for future periods and the effects of Covid-19

The Trustees will continue to support the objectives of the Charity for the foreseeable future.

In assessing our commitments for 2020/21 we anticipate that there will be a shortfall in income to meet certain activities. We believe that Covid-19 will continue to affect our ability to provide essential activities and it will be some time before the country and SNAAP have returned to normality. It is important that we recognise that this virus may well come back and we must be in a position to manage it accordingly; it will remain a key element in our planning for future years. The Trustees are of the opinion that the shortfall arising on specific activities will be met from General (Unrestricted) Reserves. The value of future commitments is estimated at £73,540 in the coming year. The effect on Reserves is as follows:

Unrestricted Reserves (excluding designated funds)	
Balance as at 31 March 2020	£95,100
Future commitments	£73,540
Unrestricted Reserves carried forward	£21,560

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**Trustees' report (continued)
for the year ended 31 March 2020**

Statement of Trustees' responsibilities

The Trustees (who are also the Directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

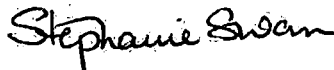
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the Board of Trustees on
signed on their behalf by:

27 May 2020

and



Stephanie Swan
Chair of Trustees

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**Independent examiner's report
for the year ended 31 March 2020**

Independent examiner's report to the Trustees of SNAAP ('the Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2020.

Responsibilities and basis of report

As the Trustees of the Charity (and its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Dated: 27 May 2020

S M Rouse

FCCA DChA

Kreston Reeves LLP

Chartered Accountants

Canterbury

SNAAP**(A company limited by guarantee)****Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 March 2020**

	Note	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Income from:					
Donations and legacies	3	26,837	203,885	230,722	230,368
Other trading activities	4	3,234	1,433	4,667	6,640
Investments	5	1,025	-	1,025	43
Total income		31,096	205,318	236,414	237,051
Expenditure on:					
Charitable activities	6	51,837	191,794	243,631	225,005
Total expenditure		51,837	191,794	243,631	225,005
Net movement in funds		(20,741)	13,524	(7,217)	12,046
Reconciliation of funds:					
Total funds brought forward		134,426	24,994	159,420	147,374
Net movement in funds		(20,741)	13,524	(7,217)	12,046
Total funds carried forward		113,685	38,518	152,203	159,420

The notes on pages 10 to 22 form part of these financial statements.

SNAAP**(A company limited by guarantee)****Registered number: 06800689****Balance sheet
as at 31 March 2020**

	Note	2020 £	As restated 2019 £
Fixed assets			
Tangible assets		-	-
Debtors	9	1,959	210
Investments	10	50,000	100,000
Cash at bank and in hand		103,689	61,010
		<u>155,648</u>	<u>161,220</u>
Creditors: amounts falling due within one year	11	(3,445)	(1,800)
Net current assets		<u>152,203</u>	<u>159,420</u>
Total net assets		<u>152,203</u>	<u>159,420</u>
Charity funds			
Restricted funds		38,518	24,994
Unrestricted funds		113,685	134,426
Total funds		<u>152,203</u>	<u>159,420</u>

The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the Charity to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on *27 May 2020* and signed on their behalf by:

Stephanie Swan

Stephanie Swan
Chair of Trustees

The notes on pages 10 to 22 form part of these financial statements.

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Notes to the financial statements for the year ended 31 March 2020

1. General information

SNAAP is a company limited by guarantee in the United Kingdom. The address of the registered office is given in the Charity information on page 1 of these financial statements. The nature of the Charity's operations and principal activities are set out on page 2. In the event of the Charity being wound up, the liability in respect of the guarantee is limited to £10 per member.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

SNAAP meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

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Notes to the financial statements for the year ended 31 March 2020

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Support costs are those costs incurred directly in support of expenditure on the objects of the Charity.

Charitable activities are costs incurred on the Charity's operations, including support costs and costs relating to the governance of the Charity.

All expenditure is inclusive of irrecoverable VAT.

2.5 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

Whilst the impact of the Covid-19 pandemic has been assessed by the Trustees, so far as is reasonably possible, due to its unprecedented impact on the worldwide economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's level of reserves, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Operating leases

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

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Notes to the financial statements for the year ended 31 March 2020

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****3. Income from donations and legacies**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	As restated Total funds 2019 £
Donations	26,837	29,403	56,240	58,864
Grants	-	174,482	174,482	171,504
Total donations and legacies	26,837	203,885	230,722	230,368
Total 2019 as restated	34,821	195,547	230,368	

The allocation of the prior year figures is shown as restated because they have been amended this year, with £2,450 reclassified from donations to grants.

Analysis of grants

	Restricted funds 2020 £	Total funds 2020 £	As restated Total funds 2019 £
CCC - The Strategic Grant Fund (CCC - Single Gateway)	18,000	18,000	15,000
KCC - Festability	2,000	2,000	3,000
KCC - DCS Swale Term Time and Holiday Activities	49,815	49,815	49,815
KCC - DCS Canterbury Term Time and Holiday Activities	35,120	35,120	35,120
KCC - DCS Shepway Term Time and Holiday Activities	28,374	28,374	28,374
Global's Make Some Noise - Family Activity Programme	34,555	34,555	33,745
Cole Charitable Trust - ZoneOut	-	-	1,000
RG Hills Charitable Trust - Buzz	-	-	3,000
Mary Sheridan Charity - Early Years and Community Share	2,513	2,513	2,450
Tesco Groundwork - Sports Club	776	776	-
NHS - Autism Pilot	3,329	3,329	-
Total grants	174,482	174,482	171,504
Total 2019 as restated	171,504	171,504	

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****4. Fundraising income**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Fundraising	3,234	1,433	4,667	6,640
Total 2019	6,021	619	6,640	

5. Investment income

	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Bank interest received	1,025	1,025	43
Total 2019	43	43	

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****6. Charitable activities**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
Direct costs				
Fundraising costs	551	-	551	1,110
Other staff costs	829	11,881	12,710	15,081
Cost of activities	10,956	22,667	33,623	34,972
Wages and salaries	20,604	129,832	150,436	118,481
National insurance	1,460	2,860	4,320	5,701
Pension costs	522	768	1,290	1,816
Total direct costs	34,922	168,008	202,930	177,161
Support costs				
Telephone	515	390	905	895
Computer costs	1,088	253	1,341	432
Office costs	677	86	763	-
Rent	2,402	3,205	5,607	5,886
Travel	-	28	28	138
Insurance	1,406	525	1,931	2,186
Printing, postage and stationery	799	1,347	2,146	2,546
Subscriptions	67	-	67	25
Bank and payroll charges	1,288	-	1,288	1,319
Sundry expenses	386	8	394	1,075
Accountancy fees	1,813	-	1,813	1,848
Wages and salaries	5,300	16,325	21,625	30,669
National insurance	375	1,522	1,897	825
Pension costs	799	97	896	-
Total support costs	16,915	23,786	40,701	47,844
Total charitable activities costs	51,837	191,794	243,631	225,005
Total 2019	30,498	194,507	225,005	

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****7. Staff costs**

	2020 £	2019 £
Wages and salaries	172,061	149,150
National insurance	6,217	6,526
Pension costs	2,186	1,816
	<u>180,464</u>	<u>157,492</u>

The average number of persons employed by the Charity during the year was as follows:

	2020 No.	2019 No.
Employees	<u>27</u>	<u>25</u>

No employee received remuneration amounting to more than £60,000 in either year.

The total remuneration and benefits, including employer's national insurance contributions, received by the Charity's key management personnel during the year amounted to £37,723 (2019: £36,216).

8. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2019: £Nil).

During the year ended 31 March 2020, no Trustee expenses have been incurred (2019: £Nil).

9. Debtors

	2020 £	2019 £
Due within one year		
Prepayments and accrued income	1,959	210
	<u>1,959</u>	<u>210</u>

10. Current asset investments

	2020 £	As restated 2019 £
Short-term deposits	<u>50,000</u>	<u>100,000</u>

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****11. Creditors: Amounts falling due within one year**

	2020 £	2019 £
Accruals and deferred income	<u>3,445</u>	<u>1,800</u>
	2020 £	2019 £
Resources deferred during the year	<u>1,645</u>	<u>-</u>

12. Financial instruments

	2020 £	As restated 2019 £
Financial assets		
Financial assets measured at amortised cost	<u>154,938</u>	<u>161,010</u>
	2020 £	2019 £
Financial liabilities		
Financial liabilities measured at amortised cost	<u>(1,800)</u>	<u>(1,800)</u>

Financial assets measured at amortised cost comprise accrued income and cash at bank and in hand.

Financial liabilities measured at amortised cost comprise accruals.

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Notes to the financial statements
for the year ended 31 March 2020

12. Statement of funds

Statement of funds - current year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds					
Redundancy Fund	13,596	-	-	4,989	18,585
Buzz Canterbury	4,789	-	(4,789)	-	-
	<u>18,385</u>	<u>-</u>	<u>(4,789)</u>	<u>4,989</u>	<u>18,585</u>
General funds					
General Funds	116,041	31,096	(47,048)	(4,989)	95,100
Total Unrestricted funds	<u>134,426</u>	<u>31,096</u>	<u>(51,837)</u>	<u>-</u>	<u>113,685</u>

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Restricted funds					
CCC - The Strategic Grant Fund	-	18,000	(18,000)	-	-
CCC - Film Club	445	-	(121)	-	324
KCC - Festability	-	2,000	(2,000)	-	-
KCC - DCS Term Time Activities Canterbury	-	16,121	(15,471)	-	650
KCC - DCS Term Time Activities Swale	-	24,815	(23,978)	-	837
KCC - DCS Term Time Activities Shepway	-	13,374	(13,374)	-	-
KCC - DCS Holiday Activities Canterbury	-	18,999	(18,999)	-	-
KCC - DCS Holiday Activities Swale	-	25,000	(25,000)	-	-
KCC - DCS Holiday Activities Shepway	-	15,000	(15,000)	-	-
Buzz Canterbury	-	4,568	(303)	-	4,265
St Nicholas School	309	-	(309)	-	-
Global's Make Some Noise - Family Activity Programme	2,014	34,555	(35,145)	-	1,424
SNAAP - EY's	5,484	3,997	(4,959)	-	4,522
Community Share	1,000	1,112	(232)	-	1,881
Beach Hut	-	2,615	(1,990)	-	625
Winter Wonderland	3,121	80	-	-	3,201
Youth Club	3,160	1,905	(3,884)	-	1,181
Stay and Play	3,663	3,400	(1,544)	-	5,519
Sports Club	5,798	1,382	(3,814)	-	3,366
Lady Mayoress - Family Support Worker	-	15,066	(4,343)	-	10,723
NHS - Autism Pilot	-	3,329	(3,329)	-	-
	<u>24,994</u>	<u>205,318</u>	<u>(191,794)</u>	<u>-</u>	<u>38,518</u>
Total of funds	<u>159,420</u>	<u>236,414</u>	<u>(243,631)</u>	<u>-</u>	<u>152,203</u>

Purposes of restricted funds

CCC-The Strategic Grant Fund (formerly CCC - Single Gateway)
The purpose of this grant is a contribution towards the core costs of the Charity.

CCC - Film Club
This provides a relaxed monthly film club at Windchimes and funding pays for the film license and staffing.

SNAAP
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Notes to the financial statements
for the year ended 31 March 2020

14. Statement of funds (continued)

KCC - Festability

Festability. Providing SNAAP staff to this inclusive music festival enabling our families to attend. Staff provide support to our families including helping to manage behaviour, personal care and feeding.

KCC - Disabled Children's Service's Term Time Activities (formerly Saturday Club)

This funding paid for a regular specialist weekend club for disabled children and young people aged 8-17 living in the Canterbury, Swale and Shepway areas of Kent providing parents and carers with a short break while their children have fun.

KCC - Disabled Children's Service's Holiday Activities (formerly Summer Play Scheme)

This funding paid for a specialist play scheme for disabled children aged 8-17, in the Canterbury, Swale and Shepway districts run throughout the summer school holiday, providing parents and carers with a short break while their children have fun.

Buzz Canterbury (formerly KCC Disabled Children's Services Buzz (Canterbury))

This scheme provides children, with less complex needs, a holiday playscheme. The children are aged 8-15.

St Nicholas School

To provide activities and support to pupils of the school in agreement with the school.

Global's Make Some Noise - Family Activity Programme

This funding provides Play Staff, a Cook and Family Support Worker at our Stay & Play club, as well as providing staff for family days out throughout school holidays.

SNAAP - EY's

A weekly drop in support group for parents and carers of babies and toddlers with additional needs.

Community Share

Ensuring families who are struggling to make ends meet have access to free food/toiletries and other essentials, including second hand children's clothes and shoes. Some of these items are donated by local supermarkets.

Beach Hut

Monies raised to gain access to a beach hut in Whitstable for use by SNAAP families.

Winter Wonderland

This funding helps us to provide this biennial event at Christmas which is held at Windchimes.

Youth Club

Funding supports all our weekly youth provision; Inclusive Us and Zone Out.

Stay and Play

This funding provides staffing to support this after-school drop-in group.

Sports Club (formerly Whitehead Monckton Charitable Foundation - Sports Club)

This funding supports our sports club which is held fortnightly in Canterbury for disabled children.

Lady Mayoress - Family Support Worker

The money raised from being one of the Lady Mayoress Charities is funding our Family Support Worker for 14 hours a week during term time.

NHS - Autism Pilot

Working in partnership to help children waiting for an assessment for autism and/or ADHD in the Canterbury area by producing an Information Handbook and staffing pilot events.

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Notes to the financial statements
for the year ended 31 March 2020

14. Statement of funds (continued)

Statement of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Designated funds					
Redundancy Fund	13,596	-	-	-	13,596
Buzz Canterbury	-	-	-	4,789	4,789
	<u>13,596</u>	<u>-</u>	<u>-</u>	<u>4,789</u>	<u>18,385</u>
General funds					
General Funds	112,124	40,885	(30,498)	(6,470)	116,041
Total Unrestricted funds	<u>125,720</u>	<u>40,885</u>	<u>(30,498)</u>	<u>(1,681)</u>	<u>134,426</u>

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Restricted funds					
CCC - The Strategic Grant Fund	-	15,000	(15,000)	-	-
CCC - Film Club	530	-	(85)	-	445
KCC - Festability	-	3,000	(3,000)	-	-
KCC - DCS Term Time Activities Canterbury	-	16,121	(16,121)	-	-
KCC - DCS Term Time Activities Swale	-	24,815	(24,815)	-	-
KCC - DCS Term Time Activities Shepway	-	13,374	(13,374)	-	-
KCC - DCS Holiday Activities Canterbury	-	18,999	(18,999)	-	-
KCC - DCS Holiday Activities Swale	-	25,000	(25,000)	-	-
KCC - DCS Holiday Activities Shepway	-	15,000	(15,000)	-	-
KCC - Buzz Canterbury	-	3,473	(5,154)	1,681	-
St Nicholas School	254	590	(535)	-	309
Global's Make Some Noise - Family Activity Programme	-	33,745	(31,731)	-	2,014
The Henry Smith Charity - Family Support Service	9,300	-	(9,300)	-	-
SNAAP - EY's	-	7,514	(2,030)	-	5,484
Mary Sheridan Charity - Community Share	-	1,000	-	-	1,000
Minibus Short Breaks	1,544	-	(1,544)	-	-
Beach Hut	2,472	10	(2,482)	-	-
Winter Wonderland	3,133	4,529	(4,541)	-	3,121
Youth Club	1,214	2,858	(912)	-	3,160
Stay and Play	862	4,376	(1,575)	-	3,663
Sports Club	2,345	6,762	(3,309)	-	5,798
	<u>21,654</u>	<u>196,166</u>	<u>(194,507)</u>	<u>1,681</u>	<u>24,994</u>
Total of funds	<u>147,374</u>	<u>237,051</u>	<u>(225,005)</u>	<u>-</u>	<u>159,420</u>

SNAAP**(A company limited by guarantee)****Notes to the financial statements
for the year ended 31 March 2020****14. Summary of funds****Summary of funds - current year**

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	18,385	-	(4,789)	4,989	18,585
General funds	116,041	31,096	(47,048)	(4,989)	95,100
Restricted funds	24,994	205,318	(191,794)	-	38,518
	<u>159,420</u>	<u>236,414</u>	<u>(243,631)</u>	<u>-</u>	<u>152,203</u>

Summary of funds - prior year

	Balance at 1 April 2018 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2019 £
Designated funds	13,596	-	-	4,789	18,385
General funds	112,124	40,885	(30,498)	(6,470)	116,041
Restricted funds	21,654	196,166	(194,507)	1,681	24,994
	<u>147,374</u>	<u>237,051</u>	<u>(225,005)</u>	<u>-</u>	<u>159,420</u>

15. Analysis of net assets between funds**Analysis of net assets between funds - current period**

	Unrestricted funds 2020 £	Restricted funds 2020 £	Total funds 2020 £
Current assets	117,130	38,518	155,648
Creditors due within one year	(3,445)	-	(3,445)
Total	<u>113,685</u>	<u>38,518</u>	<u>152,203</u>

SNAAP

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Notes to the financial statements for the year ended 31 March 2020

15. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	Unrestricted funds 2019 £	Restricted funds 2019 £	Total funds 2019 £
Current assets	136,226	24,994	161,220
Creditors due within one year	(1,800)	-	(1,800)
Total	134,426	24,994	159,420

16. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £2,186 (2019: £1,816). There were no contributions outstanding (2019: £Nil) at the Balance sheet date.

17. Operating lease commitments

At 31 March 2020 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	6,115	6,115

18. Related party transactions

The Charity has not entered into any related party transactions during either financial year and there are no balances outstanding.

19. Post balance sheet events

At the balance sheet date there has been a global outbreak of the pandemic COVID-19. It is not yet clear how widespread the virus will be at any one time, how long the pandemic will last and what the medium to long term effect the pandemic will have on the Charity. The Charity is continually monitoring the impact of the pandemic and UK Government's advice and guidance regarding COVID-19 and will continue to make necessary adjustments to manage the risk and to ensure the long term financial security of the Charity.